

## MONTANA LEGISLATIVE COUNCIL Legislative Intern Program

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- **Purpose.** The purpose of the Legislative Intern Program is to provide to advanced students at Montana institutions of higher learning a working knowledge of representative government through observation of the Montana Legislature during its regular sessions.
- **Administration and supervision.** The Legislative Council administers the program, including assigning each intern to a legislator (sponsor).
- **Number of interns -- selection.** Each unit of the Montana University System, tribal college, private college, and 2-year public college in the state may have at least one intern. The intern must be named by the president or chief administrative officer of each institution.
- **Intern qualifications.** To serve as an intern, a student must:
  1. have studied at least one semester of "government" or its equivalent at an institution of higher learning;
  2. have reached at least the level of junior at a 4-year institution or of sophomore at a 2-year institution; and
  3. exhibit scholastic achievement, leadership, and community involvement.
- **Intern's duties and responsibilities.** The following duties may be assigned:
  1. analyzing bills and preparing bill summaries;
  2. conducting research;
  3. drafting a committee statement or speech to be given by the sponsor to a citizen group, etc.;
  4. answering constituent mail;
  5. preparing a daily status of bills of particular interest to the sponsor;
  6. preparing a daily agenda of bills to be heard in the sponsor's committees; and
  7. assisting the sponsor by gathering information, making necessary phone calls and appointments, etc.
- **Stipend or other compensation.** The Legislature does not provide a stipend or other compensation.
- **Academic credit.** An intern may be eligible to receive academic credit, which should be arranged with the intern's school before attending the session.
- **How to apply.** Complete a application form and submit it to your school's president or chief administrative officer for consideration. Nominations must be submitted **no later than November 3, 2006**, to Susan Byorth Fox, Executive Director, Legislative Services Division, PO Box 201706, Helena, MT 59620-1706.

*For more information, call Susan Fox at (406) 444-3066 or send an e-mail message to  
sfox@mt.gov.*